



VALLEY BOARD OF REALTORS
741 E SUSITNA AVENUE WASILLA AK 99654
E: VALLEYBD@VBREALTORS.ORG
P: 907.376.5080
W: VALLEYBOARDOFREALTORS.ORG



REALTOR® Membership Application

The information requested is **REQUIRED** to process your application in accordance with the Bylaws of the Valley Board of REALTORS® (VBR) and the requirements of the Alaska REALTORS® (AR) and the National Association of REALTORS® (NAR). The information you provide is confidential.

TYPE: ☐ NEW MEMBER ☐ SECONDARY MEMBER ☐ TRANSFER FROM ANOTHER BOARD ☐ UPDATE RECORD ☐ OTHER					
LAST NAME		FIRST NAME		MIDDLE INITIAL(S)	
ANOTHER NAME USED		PREVIOUS LAST NAME USED IF RECENTLY CHANGED		DATE OF BIRTH	
RESIDENCE ADDRESS			CITY	STATE	ZIP CODE
MAILING ADDRESS ☐ Same as residence			CITY	STATE	ZIP CODE
PREFERRED CONTACT PHONE NUMBER		EMAIL ADDRESS			
AK REAL ESTATE LICENSE NUMBER & EXPIRATION DATE		WEBSITE ADDRESS			
YEAR FIRST ENTERED REAL ESTATE		LOCATION WHERE YOU FIRST ENTERED REAL ESTATE			
HAVE YOU BEEN A MEMBER OF VBR IN THE PAST? ☐ No If yes, when?		NAR NRDS NUMBER (IF KNOWN)		HAVE YOU BEEN A MEMBER OF ANOTHER BOARD OF REALTORS®? ☐ No ☐ Anchorage ☐ Other:	
HAVE YOU BEEN REFUSED MEMBERSHIP IN A REALTOR® BOARD? ☐ No ☐ If yes, please explain under separate cover.					
HAVE YOU BEEN DISCIPLINED BY A REALTOR® BOARD? ☐ No ☐ If yes, please explain under separate cover.					
HAVE YOU BEEN DISCIPLINED BY A LICENSING AUTHORITY? ☐ No ☐ If yes, please explain under separate cover.					
BROKERAGE NAME			BROKER NAME		
BROKERAGE ADDRESS					
BROKER PHONE		BROKER CONTACT EMAIL			
I certify that the information listed above is true and accurate.					
Signature of Applicant			Date		
AE USE ONLY					
DUES \$		INVOICE #		PAID CK NAVICA	
SOA		CMS ENTERED		ORIENT & COEN DATE	
				OR COEC CURRENT OR NEEDED	



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Application for Membership

I hereby apply for active membership in the Valley Board of REALTORS®. If elected to membership, I agree to thoroughly familiarize myself with the *Code of Ethics* of the National Association of REALTORS®, the *Constitution, Bylaws and Regulations* of the Board, the State Association and the National Association, and will abide by those documents as stated and as may be amended from time to time.

In abiding by the *Code of Ethics* of the National Association of REALTORS®, I agree to the obligation to arbitrate or mediation controversies arising out of real estate transactions as specified by Article 17, and otherwise specified in the *Code of Ethics and Arbitration Manual*.

I understand that I am required to complete the Code of Ethics course within my first 60 days of membership.

I hereby waive all claims against the Board, particularly as to its act in electing or failing to elect, advance, suspend, expel or otherwise discipline me as a member in accordance with the Bylaws. Upon expiration of my membership for any cause, except transfer, I shall return to the Board all certificates, signs, seals, and other indications of membership in the Valley Board of REALTORS® and the National Association of REALTORS®.

~~I further understand that I am not entitled to use the designation of REALTOR®~~ or any certificate, sign, deal or decal indicating REALTOR® status until such time as I have completed the requirement of Membership established by the Board and have been installed at a General Membership Meeting. ~~I understand that violation of this provision may result in a fine being levied in an amount not to exceed \$500.~~

Membership Dues

I understand I am required to pay my VBR dues within 60 days of membership or a late fee of \$50 per month will be imposed. I also acknowledge and understand my Broker in Charge will be notified of such delinquency and I am responsible for payment of all late fees.

Article X of the Bylaws of the Valley Board of REALTORS® contains information on Dues & Assessments. The Annual Dues breakdown is as follows:

Prorated by month the member joined the REALTOR® Brokerage	Valley Board of REALTORS®	Alaska REALTORS®	National Association of REALTORS® (NAR)	National Association of REALTORS® Public Awareness	Valley Board of REALTORS® New Member Application Fee	First time REALTOR® Dues Total	REALTORS® Political Action Committee Voluntary Investment	Total Dues with RPAC Investment
January	\$ 175.00	\$ 203.50	\$ 156.00	\$ 45.00	\$ 75.00	\$ 654.50	\$ 25.00	\$ 679.50
February	\$ 160.38	\$ 188.54	\$ 143.00	\$ 45.00	\$ 75.00	\$ 611.92	\$ 25.00	\$ 636.92
March	\$ 145.80	\$ 169.58	\$ 130.00	\$ 45.00	\$ 75.00	\$ 565.38	\$ 25.00	\$ 590.38
April	\$ 131.22	\$ 152.62	\$ 117.00	\$ 45.00	\$ 75.00	\$ 520.84	\$ 25.00	\$ 545.84
May	\$ 116.64	\$ 135.66	\$ 104.00	\$ 45.00	\$ 75.00	\$ 476.30	\$ 25.00	\$ 501.30
June	\$ 102.06	\$ 118.70	\$ 91.00	\$ 45.00	\$ 75.00	\$ 431.76	\$ 25.00	\$ 456.76
July	\$ 87.48	\$ 101.74	\$ 78.00	\$ 45.00	\$ 75.00	\$ 387.22	\$ 25.00	\$ 412.22
August	\$ 72.90	\$ 84.78	\$ 65.00	\$ 45.00	\$ 75.00	\$ 342.68	\$ 25.00	\$ 367.68
September	\$ 58.32	\$ 67.82	\$ 52.00	\$ 45.00	\$ 75.00	\$ 298.14	\$ 25.00	\$ 323.14
October	\$ 43.74	\$ 50.86	\$ 39.00	\$ 45.00	\$ 75.00	\$ 253.60	\$ 25.00	\$ 278.60
November	\$ 29.16	\$ 33.90	\$ 26.00	\$ 45.00	\$ 75.00	\$ 209.06	\$ 25.00	\$ 234.06
December	\$ 14.58	\$ 16.92	\$ 13.00	\$ 45.00	\$ 75.00	\$ 164.50	\$ 25.00	\$ 189.50

Applicant Signature

Date



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Applicant Authorization & Certification

As an applicant for membership in the Valley Board of REALTORS®, I certify that the information I have provided in this application is true and correct. I authorize the Board, through its' representatives, to make such investigations as are necessary to verify the statements I have made.

I further understand that I will not be elected **unless I complete the requirement for membership within 90 days of application (provide any/all missing or required documentation, attend new member orientation, etc.)** If I do not complete membership requirements within 90 days of application, I understand that I will be required to re-apply for membership and pay another application fee, as will be reported as a non-member.

I also understand that New Member Orientation and formal installation at a General Membership Meeting is **required** for all new applicants. Any renewing member who has let their VBR membership lapse for more than 1-year will be required to attend New Member Orientation.

_____ Applicant Signature	_____ Date
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Broker Authorization & Certification

I hereby sponsor _____ (name of applicant) for membership in the Valley Board of REALTORS®, who first affiliated with my firm on _____.

I understand that any/all new applicants are required to apply for VBR membership **within 7-seven days** of joining my firm, and failure to enforce this rule may result in a fine.

I understand that my REALTOR® Member Dues will be increased, and/or a fine may be assessed by the appropriate amount if this applicant fails to complete the requirements of membership, and I agree to pay all said dues immediately upon billing.

I further understand that the applicant is not entitled to use the designation REALTOR® or any certificate, sign, seal or decal indicating REALTOR® status until such time as the applicant has complete the requirements for Board membership and has been installed at a General Membership Meeting.

And, I further understand that if the applicant is found to be in violation of this provision, I may be fine an amount not to exceed \$500.

_____ Broker Signature	_____ Date
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Professionalism in Real Estate Proactive Certification Form

I hereby certify that I have read and understand the contents of *Professionalism in Real Estate Practice* which may be viewed at: <https://www.nar.realtor/about-nar/policies/professionalism-in-real-estate-practice> published by the National Association of REALTORS®, including the *Code of Ethics and Standards of Practice* which may be viewed at: <https://www.nar.realtor/about-nar/governing-documents/code-of-ethics/2018-code-of-ethics-standards-of-practice>

I acknowledge my personal responsibility to abide by the ethical obligation imposed by the Code of Ethics as a REALTOR® or REALTOR® Associate member of the Board. If, for any reason, I choose not to hold membership in the Board, I nonetheless acknowledge that the REALTOR® Principal with whom I am affiliated remains responsible for my conduct.

Regardless of my membership status (or lack thereof) I agree to review any questions I may have about appropriate conduct with the REALTOR® whom I am affiliated so that I can avoid any conduct inconsistent with the obligations established by the Code of Ethics. I further understand that even if I hold membership on my own account, the REALTOR® whom I am associated is also responsible for my actions.

I have read, understand and agree to abide by the obligations set forth in the *Professionalism in Real Estate Practice*, which is amended from time-to-time.

Printed Name of Applicant

Applicant Signature

Date